

**Tyngsborough Council On Aging
Meeting Minutes for March 11, 2008**

MEMBERS PRESENT: Roger Downing, Patricia Wagner, Jeanne Checci, Michael Knight, Robert McCarthy,
George Geisenhainer, Phil O'Brien, Charlene Muscato
MEMBERS EXCUSED: Rose Mitchell, Eleanor Thibodeau
STAFF PRESENT: Barbara Reynolds

Meeting was called to order at 3:35 by Roger Downing.

Treasurer's Report:

- FY08 Budget Expenditures' Report was reviewed with special emphasis on the following:
 - Conference Program will run over
 - Training Classes - Barbara has not had time to attend training in past years.
 - Other discrepancies discussed (account underages and overages)

Director's Report: Report reviewed and accepted.

- The Director's report given at COA meetings will be forwarded to Rosemary Cashman. In a crunch the monthly newsletter will be the monthly report.
- Visiting Nurses Services discussed
- Besides Medical appointments, Barbara indicated the need for other bus services for seniors depending what fits into the schedule (i.e. hair dressing appointments, nursing home visitation)
- Discussion of behavior protocol in classes at the senior center
- Discussion of computer internet changes
- Volunteer Appreciation Day date pending

New Business:

- FY09 Budget
 - Recreational expenditures
 - Anticipated revenue
- Discussion regarding emergency procedure that could be implemented to keep the Center open and meet the needs of seniors when key paid staff is out.

Old Business:

- Barbara is continuing interviews for the TaxWork-off Program
- No information on legislative meeting held on 2/29 in Merrimac

Correspondence: None

Public Comments: Bob McCarthy requested Barbara to include a Mission Statement in the Monthly Newsletter

Meeting adjourned at 5:45 p.m.

Next meeting will be on April 8, 2008, at 3:30 p.m at the Community Center

Submitted by Patricia Wagner